

MEDICAL BILLING - UNDERGRADUATE CERTIFICATE

College of Applied and Technical Studies

cats@kent.edu

www.kent.edu/cats

Description

The Medical Billing undergraduate certificate provides a basic understanding of software, medical terminology, coding and procedures used in medical settings such as hospitals, clinics, doctors' offices and outsourcing facilities involved with providing billing operations.

The certificate prepares students for the Certified Coding Associate exam from the American Health Information Management Association (AHIMA).

Fully Offered At:

- Online
- Salem Campus
- Tuscarawas Campus

Admission Requirements

The university affirmatively strives to provide educational opportunities and access to students with varied backgrounds, those with special talents and adult students who graduated from high school three or more years ago.

Kent State campuses at Ashtabula, East Liverpool, Geauga, Salem, Stark, Trumbull and Tuscarawas, and the Regional Academic Center in Twinsburg, have open enrollment admission for students who hold a high school diploma, GED or equivalent.

For more information on admissions, contact the Regional Campuses admissions offices.

Gainful Employment Disclosure

Disclosure statement for this certificate.

Program Requirements

Certificate Requirements

Code	Title	Credit Hours
Certificate Requirements		
BSCI 10001	HUMAN BIOLOGY (KBS)	3
HED 14020	MEDICAL TERMINOLOGY	3
Otec 16620	WORD PROCESSING I	3
Otec 16639	DATABASE APPLICATIONS	3
Otec 26650	MEDICAL BILLING PROCEDURES	3
Otec 26655	ICD CODING	3
Otec 26656	CPT CODING	3
Minimum Total Credit Hours:		21

Graduation Requirements

Minimum Certificate GPA

2.000

- Students must complete a minimum of 15 credit hours of the certificate curriculum at Kent State University.
- Transfer credits may be used as long as letter grade appear on original transcript.