PARALEGAL STUDIES - MINOR

College of Arts and Sciences
Center for Comparative and Integrative Programs
105 Bowman Hall
Kent Campus
330-672-2062
www.kent.edu/ccip

Description

The Paralegal Studies minor provides the foundation for students to pursue the paralegal field. A paralegal is employed by a law office, corporate legal department or public entity to perform substantive legal work under the supervision of a lawyer. Paralegals conduct legal research, maintain and organize files and draft legal documents. Paralegals also work with clients and witnesses in preparing cases for trial.

The program prepares students for the Certified Paralegal exam from the National Association of Legal Assistants. A paralegal is not a lawyer and may not give legal advice, accept cases, argue in court or set fees.

For more information, visit the Paralegal Studies office located in 113 Bowman Hall (Kent Campus); 330-672-4148; www.kent.edu/paralegal.

Fully Offered At:

• Kent Campus

Accreditation

The Paralegal Studies minor is approved by the American Bar Association (ABA).

Admission Requirements

Admission to a minor is open to students declared in a bachelor’s degree, the A.A.B. or A.A.S. degree or the A.T.S. degree (not Individualized Program major). Students declared only in the A.A. or A.S. degree or the A.T.S. degree in Individualized Program may not declare a minor. Students may not pursue a minor and a major in the same discipline.

Graduation Requirements

Minimum Minor GPA

2.000

• Students must complete at least two upper-division (30000 or 40000 level) courses in the minor at Kent State on a graded basis (A–F).
• Minimum 6 credit hours in the minor must be upper-division coursework (30000 and 40000 level).
• Minimum 6 credit hours in the minor must be outside of the course requirements for any major or other minor the student is pursuing.
• Minimum 50 percent of the total credit hours for the minor must be taken at Kent State (in residence).

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