NONPROFIT MANAGEMENT - GRADUATE CERTIFICATE

College of Arts and Sciences
Department of Political Science
www.kent.edu/polisci

Contact Information
• Program Coordinator:
  Daniel Hawes
dhawes2@kent.edu
  330-672-8923
• Chat with an Admissions Counselor

Fully offered
• Online

Admission Terms
• Fall
• Spring
• Summer

Description
The Nonprofit Management graduate certificate prepares graduates to work in the management and administrative positions in nonprofit organizations across a range of industries. Students acquire basic management skills, as well as applied skills specific to the nonprofit sector, that may include fundraising, executive board relations, policy advocacy and nonprofit law.

Prospective employers are nonprofit sector organizations as well as private and public sector organizations that frequently interact with nonprofit organizations.

Admission Requirements
• Bachelor’s degree from an accredited college or university
• Minimum 3.000 undergraduate GPA on a 4.00 point scale
• Official transcript(s)
• Goal statement
• A Writing Sample
• Three letters of recommendation
• English language proficiency - all international students must provide proof of English language proficiency (unless they meet specific exceptions) by earning one of the following:
  • Minimum 550 TOEFL PBT score (paper-based version)
  • Minimum 79 TOEFL IBT score (Internet-based version)
  • Minimum 77 MELAB score
  • Minimum 6.5 IELTS score
  • Minimum 58 PTE score

Program Requirements
Certificate Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>PADM 60375</td>
<td>PUBLIC PERSONNEL ADMINISTRATION</td>
<td>3</td>
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<tr>
<td>or PADM 60377</td>
<td>PUBLIC BUDGETING AND FINANCIAL MANAGEMENT</td>
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<td>or PADM 60379</td>
<td>PROGRAM EVALUATION I</td>
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<tr>
<td>or PADM 60574</td>
<td>STRATEGIC PLANNING</td>
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<td>Certificate Electives, choose from the following:</td>
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<tr>
<td>PADM 60200</td>
<td>NONPROFIT ADVOCACY</td>
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<tr>
<td>PADM 60310</td>
<td>LEADERSHIP IN THE NONPROFIT AND PUBLIC SECTOR</td>
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<td>PADM 60471</td>
<td>NONPROFIT LAW</td>
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<td>PADM 60472</td>
<td>NONPROFIT BOARD EXEC RELATIONS</td>
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<td>PADM 60477</td>
<td>NONPROFIT FINANCIAL RESOURCE DEVELOPMENT</td>
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Minimum Total Credit Hours: 12

Graduation Requirements
Minimum Certificate GPA 3.000
Minimum Overall GPA 3.00