INSTITUTIONAL RESEARCH AND ASSESSMENT - GRADUATE CERTIFICATE

College of Education Health and Human Services
School of Foundations, Leadership and Administration
300 White Hall
Kent Campus
330-672-2012
www.kent.edu/ehhs/fla

Description
The Institutional Research and Assessment graduate certificate is for professionals in or aspirants for leadership positions in post-secondary settings, as well for those who seek to learn more about assessment and institutional research and their role in American higher education. The program provides knowledge and skills development in the areas of higher education assessment, institutional research, technology and the organization of higher education. Students have the option of an internship experience in higher education at the conclusion of the certificate (strongly recommended for students without full-time work experience).

Fully Offered At:
• Kent Campus

Admission Requirements
• Official transcript(s)
• Goal statement
• Résumé
• Two letters of reference

For more information about graduate admission, please visit the Graduate Studies website.

Graduate Certificate Policy for the College of Education, Health and Human Services
• Students seeking a graduate certificate must maintain a minimum 3.000 grade point average. A graduate certificate student who receives a combination of more than 8 credit hours of B- or lower grades, or more than 4 credit hours of grades lower than C is subject to dismissal. Students who are unable to maintain academic standards of the College are subject to dismissal for academic reasons. Grades of C- or below are not counted toward completion of the certificate.
• Certificates must be completed within six years after the first graduate enrollment.
• No more than 2 credit hours of workshop may be used toward a certificate.
• Before being eligible to be awarded a Certificate, students must be admitted to the Certificate program.
• Students currently in a graduate degree program may also apply to a certificate program. Their degree seeking coursework may be applied to the certificate coursework with advisor approval. The courses must be completed within six years and satisfy certificate course requirements.
• Students who have a previous graduate degree and are not currently seeking another graduate degree may transfer a maximum 6 credit hours with advisor approval. These credits may include hours from another KSU program, or from another accredited institution, if the following conditions are met: (1) courses were at the graduate level; (2) a grade of "A" or "B" was earned; (3) credit will be less than six years old at the time the certificate is conferred at Kent; and (4) student was admitted as a graduate student at the time the course was taken.
• Some program areas may be more restrictive. Students are advised to consult their program.

Program Requirements
Certificate Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>EVAL 65510</td>
<td>STATISTICS I FOR EDUCATIONAL SERVICES</td>
<td>3</td>
</tr>
<tr>
<td>EVAL 68806</td>
<td>HIGHER EDUCATION DATA AND INSTITUTIONAL RESEARCH</td>
<td>3</td>
</tr>
<tr>
<td>HIED 6665</td>
<td>TECHNOLOGY, SYSTEMS AND DATA IN HIGHER EDUCATION ADMINISTRATION</td>
<td>3</td>
</tr>
<tr>
<td>HIED 66749</td>
<td>ASSESSMENT AND EVALUATION IN HIGHER EDUCATION</td>
<td>3</td>
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Higher Education Knowledge Electives, choose from the following: 3
- HIED 66492 | INTERNSHIP IN HIGHER EDUCATION ADMINISTRATION
- HIED 66651 | STUDENT AFFAIRS FUNCTIONS IN HIGHER EDUCATION
- HIED 66656 | HIGHER EDUCATION CURRICULUM
- HIED 66662 | POLITICS AND POWER IN ORGANIZATIONS

Research Skills Elective, choose from the following: 3
- EVAL 65511 | RESEARCH IN EDUCATIONAL SERVICES
- EVAL 65515 | QUANTITATIVE RESEARCH DESIGN AND ANALYSIS
- EVAL 68715 | SURVEY DESIGN AND APPLIED RESEARCH IN EDUCATION
- EVAL 68716 | STATISTICS II: ANOVA AND NONPARAMETRIC TESTS

Minimum Total Credit Hours: 18

Graduation Requirements
Minimum Certificate GPA
3.000

- Students declared in a doctoral degree should enroll in the doctoral level version of these courses, if offered.