**OHIO SUPERINTENDENT’S LICENSURE - GRADUATE CERTIFICATE**

**College of Education Health and Human Services**
School of Foundations, Leadership and Administration
300 White Hall
Kent Campus
330-672-2012
www.kent.edu/ehhs/fla

**Description**
The Ohio Superintendent’s Licensure graduate certificate is designed to meet the standards of the Educational Leadership Constituent’s Council for preparation of district-level educational leadership. The Ohio superintendent license requires three years of experience in a position requiring a principal or administrative specialist license. This license permits the holder to serve in any school administrative position, pre-kindergarten to grade 12, with the exception of school treasurer.

**Fully Offered At:**
- Online

**Admission Requirements**
- Master’s degree from an accredited institution
- Minimum 3.000 GPA
- Official transcript(s)
- Goal statement
- Two letters of recommendation
- Interview

For more information about graduate admission, please visit the Graduate Studies website.

**Graduate Certificate Policy for the College of Education, Health and Human Services**
- Students seeking a graduate certificate must maintain a minimum 3.000 grade point average. A graduate certificate student who receives a combination of more than 8 credit hours of B- or lower grades, or more than 4 credit hours of grades lower than C is subject to dismissal. Students who are unable to maintain academic standards of the College are subject to dismissal for academic reasons. Grades of C- or below are not counted toward completion of the certificate.
- Certificates must be completed within six years after the first graduate enrollment.
- No more than 2 credit hours of workshop may be used toward a certificate.
- Before being eligible to be awarded a Certificate, students must be admitted to the Certificate program.
- Students currently in a graduate degree program may also apply to a certificate program. Their degree seeking coursework may be applied to the certificate coursework with advisor approval. The courses must be completed within six years and satisfy certificate course requirements.
- Students who have a previous graduate degree and are not currently seeking another graduate degree may transfer a maximum 6 credit hours with advisor approval. These credits may include hours from another KSU program, or from another accredited institution, if the following conditions are met: (1) courses were at the graduate level; (2) a grade of “A” or “B” was earned; (3) credit will be less than six years old at the time the certificate is conferred at Kent; and (4) student was admitted as a graduate student at the time the course was taken.
- Some program areas may be more restrictive. Students are advised to consult their program.

**Program Requirements**

**Certificate Requirements**

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<tr>
<th>Code</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>EDLE 76492</td>
<td>INTERNSHIP IN EDUCATIONAL ADMINISTRATION</td>
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<td>EDLE 76515</td>
<td>FACILITIES PLANNING AND ADMINISTRATION</td>
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<td>EDLE 76522</td>
<td>PUBLIC SCHOOL FINANCE AND ECONOMICS</td>
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<td>LEADING FOR SOCIAL JUSTICE</td>
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<td>EDLE 76534</td>
<td>THE SUPERINTENDENCY</td>
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<td>EDLE 76747</td>
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Minimum Total Credit Hours: 18

**Graduation Requirements**

Minimum Certificate GPA
3.000

- All coursework must be taken at Kent State University. Substitutions or modifications are considered on a case-by-case basis and must be approved in writing by the student's assigned advisor (degree students) or program coordinator (non-degree students).