NONPROFIT MANAGEMENT - GRADUATE CERTIFICATE

College of Arts and Sciences
Department of Political Science
www.kent.edu/polisci

About This Program
The Nonprofit Management graduate certificate prepares graduates to work in the management and administrative positions in nonprofit organizations across a range of industries. Students acquire basic management skills, as well as applied skills specific to the nonprofit sector, that may include fundraising, executive board relations, policy advocacy and nonprofit law.

Prospective employers are nonprofit sector organizations as well as private and public sector organizations that frequently interact with nonprofit organizations.

Contact Information
- Daniel Hawes | dhawes2@kent.edu | 330-672-8923
- Connect with an Admissions Counselor: U.S. Student | International Student

Program Delivery
- Delivery:
  - Fully online

Examples of Possible Careers and Salaries*
Chief executives
- -10.0% decline
  - 287,900 number of jobs
  - $185,950 potential earnings

Education administrators, all other
- 8.1% much faster than the average
  - 52,100 number of jobs
  - $87,580 potential earnings

General and operations managers
- 5.8% faster than the average
  - 2,486,400 number of jobs
  - $103,650 potential earnings

Medical and health services managers
- 31.5% much faster than the average
  - 422,300 number of jobs
  - $104,280 potential earnings

Public relations and fundraising managers
- 9.2% much faster than the average
  - 88,000 number of jobs
  - $118,430 potential earnings

Social and community service managers
- 17.0% much faster than the average
  - 175,500 number of jobs
  - $69,600 potential earnings

* Source of occupation titles and labor data comes from the U.S. Bureau of Labor Statistics’ Occupational Outlook Handbook. Data comprises projected percent change in employment over the next 10 years; nation-wide employment numbers; and the yearly median wage at which half of the workers in the occupation earned more than that amount and half earned less.

For more information about graduate admissions, visit the graduate admission website. For more information on international admissions, visit the international admission website.

Admission Requirements
- Bachelor’s degree from an accredited college or university
- Minimum 2.750 undergraduate GPA on a 4.000 point scale
- Official transcript(s)
- Goal statement
- A Writing Sample
- Three letters of recommendation
- English language proficiency - all international students must provide proof of English language proficiency (unless they meet specific exceptions) by earning one of the following:
  - Minimum 550 TOEFL PBT score (paper-based version)
  - Minimum 79 TOEFL IBT score (Internet-based version)
  - Minimum 77 MELAB score
  - Minimum 6.5 IELTS score
  - Minimum 58 PTE score

Application Deadlines
- **Fall Semester**
  - Rolling admissions
- **Spring Semester**
  - Rolling admissions
- **Summer Term**
  - Rolling admissions

Program Requirements
Certificate Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>PADM 60375</td>
<td>PUBLIC PERSONNEL ADMINISTRATION</td>
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<tr>
<td>or PADM 60377</td>
<td>PUBLIC BUDGETING AND FINANCIAL MANAGEMENT</td>
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<tr>
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<td>PROGRAM EVALUATION I</td>
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PADM 60310  LEADERSHIP IN THE NONPROFIT AND PUBLIC SECTOR
PADM 60471  NONPROFIT LAW
PADM 60472  NONPROFIT BOARD EXEC RELATIONS
PADM 60477  NONPROFIT FINANCIAL RESOURCE DEVELOPMENT

Minimum Total Credit Hours: 12

Graduation Requirements

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