HUMAN RESOURCE MANAGEMENT - GRADUATE CERTIFICATE

Ambassador Crawford College of Business and Entrepreneurship
Department of Management
www.kent.edu/business

About This Program
The Human Resource Management graduate certificate allows students to gain specialized knowledge in the human resources domain. Topics offered include employee selection and appraisal, performance management and compensation, global human resources, leadership and organizational change and current issues.

Contact Information
- Graduate Programs Admissions Coordinator: Mason McLeod | crawfordgrad@kent.edu | 330-672-1280
- Online Program Coordinator: Justin McHenry | jwmchenr@kent.edu | 330-672-1232
- Connect with an Admissions Counselor: U.S. Student | International Student

Program Delivery
- Delivery:
  - Fully online
  - In person
- Location:
  - Kent Campus

Examples of Possible Careers and Salaries*

**Human resources managers**
- 6.3% faster than the average
- 165,200 number of jobs
- $121,220 potential earnings

**Human resources specialists**
- 7.0% faster than the average
- 666,500 number of jobs
- $63,490 potential earnings

**Labor relations specialists**
- -6.8% decline
- 78,900 number of jobs
- $73,240 potential earnings

Accreditation
AACSB, International - The Association to Advance Collegiate Schools of Business

* Source of occupation titles and labor data comes from the U.S. Bureau of Labor Statistics’ Occupational Outlook Handbook. Data comprises projected percent change in employment over the next 10 years; nation-wide employment numbers; and the yearly median wage at which half of the workers in the occupation earned more than that amount and half earned less.

For more information about graduate admissions, visit the graduate admission website. For more information on international admissions, visit the international admission website.

Admission Requirements
- Bachelor’s degree from an accredited college or university
- Minimum 2.750 undergraduate GPA on a 4.000-point scale
- Official transcript(s)
- Résumé
- English language proficiency - all international students must provide proof of English language proficiency (unless they meet specific exceptions) by earning one of the following:
  - Minimum 550 TOEFL PBT score
  - Minimum 79 TOEFL IBT score
  - Minimum 77 MELAB score
  - Minimum 6.5 IELTS score
  - Minimum 58 PTE score
  - Minimum 110 Duolingo English score

Application Deadlines
- Fall Semester
  - Rolling admissions
- Spring Semester
  - Rolling admissions
- Summer Term
  - Rolling admissions

Program Requirements

Certificate Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>HRM 64271</td>
<td>HUMAN RESOURCE MANAGEMENT</td>
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<tr>
<td>HRM 54183</td>
<td>DEVELOPMENT AND TRAINING HUMAN RESOURCES IN ORGANIZATIONS</td>
<td>12</td>
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<td>HRM 54185</td>
<td>STAFFING HUMAN RESOURCES</td>
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<td>HRM 54445</td>
<td>GLOBAL HUMAN RESOURCE MANAGEMENT</td>
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<td>HRM 54660</td>
<td>PERFORMANCE MANAGEMENT AND COMPENSATION SYSTEMS</td>
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<td>HRM 64108</td>
<td>APPLIED TOPICS IN HUMAN RESOURCE MANAGEMENT</td>
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<td>MGMT 64160</td>
<td>LEADERSHIP AND ORGANIZATIONAL CHANGE</td>
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Minimum Total Credit Hours: 14

Graduation Requirements

Minimum Certificate GPA | Minimum Overall GPA
------------------------|--------------------------
3.000
Program Learning Outcomes

Graduates of this program will be able to:

1. Demonstrate effective human resource management and leadership ability when presented with a human resource-related dilemma or opportunity.
2. Identify and analyze human resource concerns that affect business decisions.
3. Create and communicate value for all stakeholders in the organization.
4. Demonstrate knowledge of legal issues related to human resource management.