

LONG-TERM CARE ADMINISTRATION - B.S.

College of Public Health and Health Sciences
www.kent.edu/phhs

About This Program

Earn your B.S. in Long-Term Care Administration and become a leader in senior care. Prepare for state and national licensure to manage nursing homes, assisted living facilities and other care settings. Gain hands-on experience, earn a Certified Dementia Practitioner (CDP) credential and take the next step toward a Health Services Executive (HSE) certification. The program is nationally accredited by NAB. Read more...

Contact Information

- **Donna Alexander** | dalex2@kent.edu | 330-672-2854 (Kent) | 330-244-3525 (Stark)
- Speak with an Advisor
 - Kent Campus
 - Stark Campus
- Chat with an Admissions Counselor

Program Delivery

- **Delivery:**
 - Mostly online
 - In person
- **Location:**
 - Kent Campus

Examples of Possible Careers and Salaries*

Medical and health services managers

- 23.2% much faster than the average
- 616,200 number of jobs
- \$117,960 potential earnings

Accreditation

The B.S. degree in Long-Term Care Administration is accredited by the National Association of Long Term Care Administrator Boards (NAB) and the Council on Education for Public Health (CEPH), and approved by the Ohio Board of Executives of Long-Term Services and Supports (BELTSS).

* Source of occupation titles and labor data comes from the U.S. Bureau of Labor Statistics'

Occupational Outlook Handbook. Data comprises projected percent change in employment over the next 10 years; nation-wide employment numbers; and the yearly median wage at which half of the workers in the occupation earned more than that amount and half earned less.

Admission Requirements

The university affirmatively strives to provide educational opportunities and access to students with varied backgrounds, those with special

talents and adult students who graduated from high school three or more years ago.

First-Year Students on the Kent Campus: First-year admission policy on the Kent Campus is selective. Admission decisions are based upon cumulative grade point average, strength of high school college preparatory curriculum and grade trends. Students not admissible to the Kent Campus may be administratively referred to one of the seven regional campuses to begin their college coursework. For more information, visit the admissions website for first-year students.

First-Year Students on the Regional Campuses: First-year admission to Kent State's campuses at Ashtabula, East Liverpool, Geauga, Salem, Stark, Trumbull and Tuscarawas, as well as the Twinsburg Academic Center, is open to anyone with a high school diploma or its equivalent. For more information on admissions, contact the Regional Campuses admissions offices.

International Students: All international students must provide proof of proficiency of the English language (unless they meet specific exceptions) through the submission of an English language proficiency test score or by completing English language classes at Kent State's English as a Second Language Center before entering their program. For more information, visit the admissions website for international students.

Former Students: Former Kent State students or graduates who have not attended another college or university since Kent State may complete the reenrollment or reinstatement form on the University Registrar's website.

Current Kent State and Transfer Students: Active Kent State students who wish to change their major must have attempted a minimum 12 credit hours at Kent State and earned a minimum 2.000 overall Kent State GPA to be admitted. Students who have not attempted 12 credit hours at Kent State will be evaluated for admission based on their high school GPA for new students or transfer GPA for transfer students. Transfer students who have not attempted 12 credit hours of college-level coursework at Kent State and/or other institutions will be evaluated based on both their high school GPA and college GPA.

Transfer students visit the admissions website for transfer students for more information.

Admission policies for undergraduate students may be found in the University Catalog's Academic Policies.

Students may be required to meet certain criteria to progress in their program. Any progression requirements will be listed on the program's Coursework tab

Program Requirements

Major Requirements

Code	Title	Credit Hours
Major Requirements (courses count in major GPA)		
BA 44152	PROJECT MANAGEMENT	3
or HEM 13022	SANITATION AND SAFETY PRINCIPLES AND PRACTICES	
BMRT 11009	INTRODUCTION TO MANAGEMENT TECHNOLOGY	3
or MGMT 24163	PRINCIPLES OF MANAGEMENT	
BMRT 21000	BUSINESS LAW AND ETHICS I	3
or FIN 26074	LEGAL ENVIRONMENT OF BUSINESS	
BMRT 36415	CUSTOMER SERVICE	3

or HEM 23335	HOSPITALITY EXPERIENCE MANAGEMENT	
COMM 20001	INTERPERSONAL COMMUNICATION	3
or COMM 35863	BUSINESS AND PROFESSIONAL COMMUNICATION	
HDF 44018	PROFESSIONAL DEVELOPMENT IN HUMAN DEVELOPMENT AND FAMILY SCIENCE	3
HRM 34180	HUMAN RESOURCE MANAGEMENT	3
LTCA 43092	INTERNSHIP ADMINISTRATOR RESIDENCY I (ELR) (min B- grade)	9
LTCA 43192	INTERNSHIP ADMINISTRATOR RESIDENCY II (ELR) (min B- grade)	9
LTCA 44032	LONG-TERM CARE ADMINISTRATION I (min B- grade)	3
LTCA 44033	LONG-TERM CARE ADMINISTRATION II (min B- grade)	3
MGMT 34165	DYNAMICS OF LEADERSHIP	3
PH 30015	UNITED STATES HEALTH CARE SYSTEM	3
PH 30020	FUNDAMENTALS OF HEALTH PRIVACY	1
PH 30025	FUNDAMENTALS OF HEALTHCARE COMPLIANCE	1
Additional Requirements (courses do not count in major GPA)		
ACCT 23020	INTRODUCTION TO FINANCIAL ACCOUNTING	3
ARCH 45640	DEVELOPING ENVIRONMENTS FOR OLDER ADULTS	3
or SOC 42879	AGING IN SOCIETY	
GERO 14029	INTRODUCTION TO GERONTOLOGY (KSS)	3
GERO 40656	PSYCHOLOGY OF AGING	3
GERO 44030	RELATIONSHIPS AND DEVELOPMENT ACROSS ADULTHOOD (WIC) ¹	3
HDF 24011	INTERPERSONAL RELATIONSHIPS AND FAMILIES	3
IHS 14020	MEDICAL TERMINOLOGY	3
NUTR 23511	SCIENCE OF HUMAN NUTRITION (KBS)	3
PH 10004	FOUNDATIONS OF PUBLIC HEALTH	3
PSYC 11762	GENERAL PSYCHOLOGY (KSS)	3
UC 10001	FLASHES 101	1
American Civic Literacy Requirement ²		3
Kent Core Composition		6
Kent Core Mathematics and Critical Reasoning		3
Kent Core Humanities and Fine Arts (minimum one course from each) ²		6-9
Kent Core Basic Sciences (must include one laboratory)		3-4
Kent Core Additional ²		3-6
General Electives (total credit hours depends on earning 120 credit hours, including 39 upper-division credit hours)		9
Minimum Total Credit Hours:		120

¹ A minimum C grade must be earned to fulfill the writing-intensive requirement.

² If students complete the American Civic Literacy requirement by taking HIST 12061, the course will apply to the Kent Core Humanities category. If they complete it with POL 10101, the course will apply to the Kent Core Additional category.

Graduation Requirements

Minimum Major GPA	Minimum Overall GPA
2.500	2.000

Roadmap

This roadmap is a recommended semester-by-semester plan of study for this program. Students will work with their advisor to develop a sequence based on their academic goals and history. Courses designated as critical (!) must be completed in the semester listed to ensure a timely graduation.

Semester One		Credits
COMM 20001	INTERPERSONAL COMMUNICATION	3
or COMM 35863	or BUSINESS AND PROFESSIONAL COMMUNICATION	
GERO 14029	INTRODUCTION TO GERONTOLOGY (KSS)	3
NUTR 23511	SCIENCE OF HUMAN NUTRITION (KBS)	3
PH 10004	FOUNDATIONS OF PUBLIC HEALTH	3
UC 10001	FLASHES 101	1
Kent Core Requirement		3
Credit Hours		16
Semester Two		Credits
IHS 14020	MEDICAL TERMINOLOGY	3
PSYC 11762	GENERAL PSYCHOLOGY (KSS)	3
Kent Core Requirement		3
Kent Core Requirement		3
Kent Core Requirement		3
Credit Hours		15
Semester Three		Credits
ACCT 23020	INTRODUCTION TO FINANCIAL ACCOUNTING	3
BMRT 11009	INTRODUCTION TO MANAGEMENT	3
or MGMT 24163	or TECHNOLOGY or PRINCIPLES OF MANAGEMENT	
HDF 24011	INTERPERSONAL RELATIONSHIPS AND FAMILIES	3
Kent Core Requirement		3
Kent Core Requirement		3
Credit Hours		15
Semester Four		Credits
BA 44152	PROJECT MANAGEMENT	3
or HEM 13022	or SANITATION AND SAFETY PRINCIPLES AND PRACTICES	
HRM 34180	HUMAN RESOURCE MANAGEMENT	3
American Civic Literacy Requirement		3
Kent Core Requirement		3
Kent Core Requirement		3
General Elective		3
Credit Hours		18
Semester Five		Credits
BMRT 21000	BUSINESS LAW AND ETHICS I	3
or FIN 26074	or LEGAL ENVIRONMENT OF BUSINESS	
BMRT 36415	CUSTOMER SERVICE	3
or HEM 23335	or HOSPITALITY EXPERIENCE MANAGEMENT	
GERO 40656	PSYCHOLOGY OF AGING	3
PH 30015	UNITED STATES HEALTH CARE SYSTEM	3
PH 30020	FUNDAMENTALS OF HEALTH PRIVACY	1
PH 30025	FUNDAMENTALS OF HEALTHCARE COMPLIANCE	1
General Elective		3
Credit Hours		17

Semester Six

ARCH 45640	DEVELOPING ENVIRONMENTS FOR OLDER ADULTS	3
or		
SOC 42879	or AGING IN SOCIETY	
GERO 44030	RELATIONSHIPS AND DEVELOPMENT ACROSS ADULTHOOD (WIC)	3
HDF 44018	PROFESSIONAL DEVELOPMENT IN HUMAN DEVELOPMENT AND FAMILY SCIENCE	3
LTC A 44032	LONG-TERM CARE ADMINISTRATION I	3
General Elective		3
Credit Hours		15

Semester Seven

LTC A 43092	INTERNSHIP ADMINISTRATOR RESIDENCY I (ELR)	9
MGMT 34165	DYNAMICS OF LEADERSHIP	3
Credit Hours		12

Semester Eight

LTC A 43192	INTERNSHIP ADMINISTRATOR RESIDENCY II (ELR)	9
LTC A 44033	LONG-TERM CARE ADMINISTRATION II	3
Credit Hours		12

Minimum Total Credit Hours: 120

University Requirements

All students in a bachelor’s degree program at Kent State University must complete the following university requirements for graduation.

NOTE: University requirements may be fulfilled in this program by specific course requirements. Please see Program Requirements for details.

Flashes 101 (UC 10001)	1 credit hour
Course is not required for students with 30+ transfer credits (excluding College Credit Plus) or age 21+ at time of admission.	
American Civic Literacy	3 credit hours
Experiential Learning Requirement (ELR)	varies
Students must successfully complete one course or approved experience.	
Kent Core (see table below)	36-37 credit hours
Writing-Intensive Course (WIC)	1 course
Students must earn a minimum C grade in the course.	
Upper-Division Requirement	39 credit hours
Students must successfully complete 39 upper-division (numbered 30000 to 49999) credit hours to graduate.	
Total Credit Hour Requirement	120 credit hours

Kent Core Requirements

Kent Core Composition (KCMP)	6
Kent Core Mathematics and Critical Reasoning (KMCR)	3
Kent Core Humanities and Fine Arts (KHUM/KFA) (min one course each)	9
Kent Core Social Sciences (KSS) (must be from two disciplines)	6
Kent Core Basic Sciences (KBS/KLAB) (must include one laboratory)	6-7
Kent Core Additional (KADL)	6
Total Credit Hours:	36-37

Program Learning Outcomes

Graduates of this program will be able to:

1. Deliver a written understanding of the provision of customer care and services.
2. Communicate in writing an understanding of departmental operations and how each area interacts with other areas in the provision of care and services.
3. Describe knowledge of management, leadership, legal and regulatory requirements, and the administrator’s perspective on how to oversee operations successfully.
4. Effectively communicate ideas through oral presentations and written papers.
5. Identify opportunities for employment in long-term care services and supports.

Full Description

The Bachelor of Science degree in Long-Term Care Administration provides students the education and qualifications and state and national licensure eligibility to work as administrators in long-term care settings, including nursing homes, assisted living facilities, retirement communities, congregate living, adult care centers, hospice care and other long-term services and supports.

Students may earn the certified dementia practitioner (CDP) credential prior to graduation. After graduation and passing the national licensure exams for nursing home administration (NHA), graduates working in the long-term care field will qualify to apply for the health services executive (HSE) credential.

Professional Licensure Disclosure

This program is designed to prepare students to sit for applicable licensure or certification in Ohio. If you plan to pursue licensure or certification in a state other than Ohio, please review state educational requirements for licensure or certification and contact information for state licensing boards at Kent State’s website for professional licensure disclosure.