

LIBRARY AND INFORMATION SCIENCE - M.L.I.S.

College of Sciences and Humanities
School of Information
www.kent.edu/iSchool

About This Program

If you are passionate about the world of information, the Master of Library and Information Science degree could be the key to unlocking a range of exciting career opportunities. From libraries to museums, archives and beyond, the M.L.I.S. degree prepares you to excel in a variety of information-related fields. Plus, with optional concentrations in Archival Studies and Medical Librarianship, you can tailor your studies to suit your specific interests and goals. And with the option to pursue a dual program with the M.B.A. degree, you will gain a well-rounded education that is highly valued by employers. Read more...

Contact Information

- **Meghan Harper** | iSchool@kent.edu | 330-672-2782
- Connect with an Admissions Counselor

Program Delivery

- **Delivery:**
 - Fully online

Examples of Possible Careers and Salaries*

Database administrators

- -0.7% little or no change
- 78,000 number of jobs
- \$104,620 potential earnings

Database architects

- 8.7% much faster than the average
- 66,900 number of jobs
- \$135,980 potential earnings

Curators

- 7.0% faster than the average
- 15,100 number of jobs
- \$61,770 potential earnings

Archivists

- 3.8% about as fast as the average
- 9,300 number of jobs
- \$61,570 potential earnings

Librarians and media collections specialists

- 1.7% slower than the average
- 142,100 number of jobs
- \$64,320 potential earnings

Accreditation

American Library Association (ABA)

* Source of occupation titles and labor data comes from the U.S. Bureau of Labor Statistics' Occupational Outlook Handbook. Data comprises projected percent change in employment over the next 10 years; nation-wide employment numbers; and the yearly median wage at which half of the workers in the occupation earned more than that amount and half earned less.

For more information about graduate admissions, visit the graduate admission website. For more information on international admissions, visit the international admission website.

Admission Requirements

- Bachelor's degree from an accredited college or university
- Minimum 2.750 undergraduate GPA on a 4.000-point scale¹
- Official transcript(s)
- Résumé or curriculum vita
- Student profile form²
- Statement of exception addressing circumstances and readiness for graduate education
- Application essay, see guidelines below
- Two letters of recommendation³
- English language proficiency - all international students must provide proof of English language proficiency (unless they meet specific exceptions to waive) by earning one of the following:⁴
 - Minimum 94 TOEFL iBT score
 - Minimum 7.0 IELTS score
 - Minimum 65 PTE score
 - Minimum 120 DET score

¹ Applicants who do not meet the minimum 2.750 GPA requirement must submit a statement that addresses the circumstances that contributed to the GPA and preparation for success in graduate study. Applicants should include recent professional achievements that indicate an ability to perform at a higher academic level to be considered for conditional admission to the program.

² The student profile form is embedded in the online application.

³ References should be able to attest that the applicant possesses the ability and skills needed to succeed in graduate study. Generally the best references are professors, but senior-level managers from the workplace can also serve well. Letters should include a signature and be submitted on the sender's company or organization letterhead.

⁴ International applicants who do not meet the above test scores will not be considered for admission.

Guidelines for the Essay

The application essay showcases an applicant's readiness for graduate-level writing. Applicants should discuss the following questions based on their exploration of the Kent State iSchool website, as well as their own reflection on their academic abilities, experiences and personal qualities. Applicants are welcome to add comments from supplemental research

and readings (cite in American Psychological Association [APA] style), observations and experience.

The essay should be fewer than 1,000 words and formatted in APA style. Any content that is not the applicant's own original thoughts must be properly attributed.

The School of Information values highly interdisciplinary synergy with regard to faculty research and teaching, its students and its contributions to the library and information science profession. Applicants should answer the following questions in their essay:

- What are the critical issues in the field of library and information science?
- What are your aspirations in the field of library and information science?
- What will you contribute to the Kent State iSchool community and to the field as a whole?

Technology Requirements

Appropriate technology and computer literacy skills are essential for each School of Information course. In order to be successful in the program, all incoming students must meet the School of Information computer competencies, as well as its minimum computer hardware, software and internet access requirements before the first day of class. For details, students should consult the school's website.

Application Deadlines

- **Fall Semester**
 - Application deadline: April 15
- **Spring Semester**
 - Application deadline: November 15
- **Summer Term**
 - Application deadline: March 15

All application materials (including applicable fee, transcripts, recommendation letters, etc.) submitted after these deadlines will be considered on a space-available basis.

Program Requirements

Major Requirements

Code	Title	Credit Hours
Major Requirements		
LIS 60020	INFORMATION ORGANIZATION	3
LIS 60030	PEOPLE IN THE INFORMATION ECOLOGY	3
LIS 60040	INFORMATION INSTITUTIONS AND PROFESSIONS	3
Information Technologies Elective, choose from the following:		3
ETEC 57427	TECHNOLOGY AND LEARNING	
LIS 50646	RESEARCH DATA MANAGEMENT	
LIS 50647	INTRODUCTION TO DIGITAL HUMANITIES	
LIS 60510	DIGITAL TECHNOLOGIES I: DATA FUNDAMENTALS	
LIS 60511	DIGITAL TECHNOLOGIES II: INTERNET FUNDAMENTALS	
LIS 60512	DIGITAL TECHNOLOGIES III: INFORMATION SYSTEMS FUNDAMENTALS	
LIS 60631	INTRODUCTION TO DIGITAL PRESERVATION	
LIS 60633	DIGITAL CURATION	

LIS 60635	CULTURAL HERITAGE INFORMATICS	
LIS 60651	DIGITAL IMAGE PROCESSING AND COLLECTION MANAGEMENT	
LIS 60675	YOUTH MEDIA CULTURES	
Major Electives, choose from the following: ¹		12
Any Health Informatics (HI) Graduate course (50000 level or higher)		
Any Knowledge Management (KM) Graduate course (50000 level or higher)		
Any Library and Information Science (LIS) Graduate course (50000 level or higher)		
Any User Experience (UX) Graduate course (50000 level or higher)		
<i>Culminating Requirement</i>		
LIS 60099	MASTER'S PORTFOLIO IN LIBRARY AND INFORMATION SCIENCE	1
Additional Requirements or Concentration		
Choose from the following:		12
Additional Requirements for Students Not Declaring a Concentration		
Archival Studies Concentration		
Medical Librarianship Concentration		
Minimum Total Credit Hours:		37

¹ A maximum of 6 credit hours of either LIS 60692 or LIS 61096 or a combination of the two may be applied toward the degree program.

Additional Requirements for Students Not Declaring a Concentration

Code	Title	Credit Hours
Major Requirements		
Library and Information Science (LIS) Electives ¹		12
Minimum Total Credit Hours:		12

¹ A maximum of 6 credit hours of either LIS 60692 or LIS 61096 or a combination of the two may be applied toward the degree program.

Archival Studies Concentration Requirements

Code	Title	Credit Hours
Concentration Requirements		
LIS 60652	FOUNDATIONS OF RECORDKEEPING IN SOCIETY	3
LIS 60657	THEORY AND METHODS OF ARCHIVAL ACQUISITION, SELECTION AND APPRAISAL	3
LIS 60658	THEORY AND PRACTICE OF ARCHIVAL DESCRIPTION	3
Concentration Elective, choose from the following:		3
LIS 60631	INTRODUCTION TO DIGITAL PRESERVATION	
LIS 60633	DIGITAL CURATION	
LIS 60635	CULTURAL HERITAGE INFORMATICS	
LIS 60651	DIGITAL IMAGE PROCESSING AND COLLECTION MANAGEMENT	
LIS 60654	PRESERVATION AND CONSERVATION OF HERITAGE MATERIALS	
LIS 60659	INTRODUCTION TO AUDIOVISUAL ARCHIVING	
LIS 60665	RARE BOOKS AND SPECIAL COLLECTIONS	
LIS 60692	INTERNSHIP IN INFORMATION AND CULTURAL HERITAGE INSTITUTIONS ¹	

LIS 61095	SPECIAL TOPICS IN INFORMATION STUDIES ²	
Minimum Total Credit Hours:		12

- ¹ A maximum of 6 credit hours of either LIS 60692 or LIS 61096 or a combination of the two may be applied toward the degree program.
- ² Selected topic courses should be chosen in consultation with faculty advisor to ensure relevance to concentration.

Medical Librarianship Concentration Requirements

Code	Title	Credit Hours
Concentration Requirements		
HI 60419	CONSUMER HEALTH INFORMATICS	3
LIS 60620	HEALTH INFORMATION RESOURCES	3
LIS 60671	INTRODUCTION TO CATALOGING PRINCIPLES AND PRACTICES IN MEDICAL LIBRARIES	1
LIS 60672	REFERENCE SOURCES AND SERVICES IN MEDICAL LIBRARIES	1
LIS 60673	MEDICAL LIBRARY MANAGEMENT AND CULTURE	1
LIS 60692	INTERNSHIP IN INFORMATION AND CULTURAL HERITAGE INSTITUTIONS ¹	3
Minimum Total Credit Hours:		12

- ¹ A maximum of 6 credit hours of either LIS 60692 or LIS 61096 or a combination of the two may be applied toward the degree program.

Graduation Requirements

Minimum Major GPA	Minimum Overall GPA
-	3.000

- No more than one-half of a graduate student’s coursework may be taken in 50000-level courses.
- Grades below C are not counted toward completion of requirements for the degree.

Program Learning Outcomes

Graduates of this program will be able to:

- Apply the field’s foundational theories, principles, values, ethics and skills to everyday practice.
- Critique, synthesize and apply research in the field to assess and address concerns in professional practice.
- Analyze and engage in the changing cultural, educational and social roles and responsibilities of librarians/information professionals and the environments they work in within the global society.
- Select, utilize and evaluate systems and technologies relevant to a particular information context.
- Identify needs and connect individuals and communities with information that engages and empowers them.

Dual Degree with Master of Business Administration

Students have the opportunity to complete a dual degree program with the M.B.A. degree in Business Administration and the M.L.I.S. degree in Library and Information Science. A separate application must be

submitted for each program. Students can view admission requirements for each program on their respective catalog page.

Dual Degree Requirements

Code	Title	Credit Hours
Major Requirements		
ACCT 63037	FINANCIAL ACCOUNTING FOR DECISION MAKING	2
ACCT 63038	MANAGERIAL ACCOUNTING FOR DECISION MAKING	2
BA 64005	ANALYTICS FOR DECISION MAKING	2
BA 64027	SUPPLY CHAIN MANAGEMENT	2
CIS 64042	GLOBALIZATION AND TECHNOLOGY STRATEGY	2
ECON 62021	MACROECONOMIC ENVIRONMENT OF BUSINESS	2
ECON 62022	MANAGERIAL ECONOMICS	2
FIN 66050	LAW AND ETHICS	2
FIN 66060	MANAGERIAL FINANCE	2
HRM 64271	HUMAN RESOURCE MANAGEMENT	2
LIS 50645	DATABASE FUNDAMENTALS FOR INFORMATION PROFESSIONALS	3
LIS 60020	INFORMATION ORGANIZATION	3
LIS 60030	PEOPLE IN THE INFORMATION ECOLOGY	3
LIS 60040	INFORMATION INSTITUTIONS AND PROFESSIONS	3
LIS 60401	LEADERSHIP IN LIBRARIES AND INFORMATION CENTERS	3
MGMT 64158	LEADERSHIP	2
MGMT 68051	BUSINESS PROFESSIONAL DEVELOPMENT I ¹	1
MKTG 65051	MARKETING MANAGEMENT	2
Library and Information Science (LIS) Graduate Electives (50000 level or higher) ²		12
Ambassador Crawford College of Business and Entrepreneurship Elective, choose from the following:		3
Accounting (ACCT) Graduate Course (50000 level or higher)		
Business (BUS) Course (50000 level or higher)		
Business Analytics (BA) Course (50000 level or higher)		
Computer Information Systems (CIS) Course (50000 level or higher)		
Economics (ECON) Course (50000 level or higher)		
Entrepreneurship (ENTR) CourseCourse (50000 level or higher)		
Finance (FIN) Course (50000 level or higher)		
Human Resource Management (HRM) Course (50000 level or higher)		
Management (MGMT) Course (50000 level or higher)		
Marketing (MKTG) Course (50000 level or higher)		
Culminating Requirement		
LIS 60099	MASTER'S PORTFOLIO IN LIBRARY AND INFORMATION SCIENCE	1
MGMT 64399	BUSINESS STRATEGY	3
Minimum Total Credit Hours:		59

- ¹ MGMT 68051 may be waived for students with at least two years of full-time work experience. Students waived the course may graduate with fewer than 59 credit hours but no fewer than 58 credit hours.
- ² Any LIS graduate courses in accord to student’s career goals may count as an elective in consultation with academic advisors. Students interested in working in a corporate or nonprofit environment will find

topics such as record keeping, records management, information policy, knowledge management, library management and database fundamentals to be important in their future work.

Full Description

The Master of Library and Information Science degree prepares students for professional positions in public, academic, special and school libraries; archives; museums; and other types of information agencies, organizations and companies. Many M.L.I.S. graduates go on to positions in other areas of the information field besides libraries – in research, for example, or publishing, information management, competitive business intelligence and more. An accredited M.L.I.S. degree is the basic requirement for professional employment in most libraries and information centers.

Students can concurrently pursue a dual program with the Master of Business Administration degree. Each program makes an independent admission decision. For further information about the dual degree program, see the specific program section in this catalog.

The Library and Information Science major includes the following optional concentrations:

- The **Archival Studies** optional concentration prepares students to work with records and other materials of historical value in a variety of settings, including special collections in libraries, government and corporate archives, as well as archival collections found in museums, historical societies and other heritage institutions. Students are encouraged to pursue internship opportunities to enhance their understanding of archival principles and gain valuable practical experience. This concentration follows the recommendations of the Society of American Archivists for graduate archival education programs.
- The **Medical Librarianship** optional concentration prepares students to work in medical and health sciences libraries; in the community; and as part of a health system, hospital, clinician office, academic center, government research agency or medical specialty organization. Students in the concentration intern at a medical library, which will allow them to apply their skills and knowledge, as well as to observe the typical daily activities and requirements of medical librarians.